Shirehampton Public Hall Community Association

Registered Charity no 1112459 Company no 5472607

Minutes, AGM 1st October 2025

Venue: Shirehampton Public Hall
Time: 19:00-19.45

Present: Tom Bradley (TB, Trustee, Chair), Jon Line (JL, Trustee, Treasurer), Amanda Parsons (AP, Hall Manager and Secretary), Elijah Freeman (EF, Nominated Trustee)

Members: David Thomas, Janet Thomas, Jenny Winfield, Ed Amphlett, Andrew Bird, John Yorke, Gary Castell, Phil Sanders, Matt Williams, Max Pickering, Emma Mihai, Charlie Purkins, Katherine Birth, James Birth, Janet Wilson, Liz Napier, Justin Hunt, Annette Maggs, Shirley Flanagan, Donald Davies, Michelle Silvestre, Theresa Flanagan, John Hastings

Public: None

Apologies: Ash Bearman, Annelies Egli, Don Alexander, Esther Giles, Gail Amphlett, Anthony Alderson
No Attendance or Apologies: Diane Rogers, retiring trustee, Cllr Tom Blenkinsop

1.Welcome

TB welcomed everyone to the AGM. TB introduced other trustees – Jon Line (new treasurer) and Hall Manager, Amanda Parsons. TB thanked everyone for coming.

2. Retirement of Directors

Diane Rogers stepped down as Director and Trustee. She did not attend or send apologies. Paul Mundy had stepped down as a Trustee within a month of appointment in 2025.

Esther Giles retired as Trustee and Treasurer after serving an extra year to help with the transition to the new Treasurer, Jon Line.

3. Appointment of Directors

The appointment of Elijah Freeman and Cllr Tom Blenkisop was proposed by the Board.

Cllr Tom Blenkinsop – proposed by David Thomas, seconded by Jenny Winfield. 13 members agreed. Cllr Tom Blenkinsop voted in as a Trustee of the Hall in his absence.

Elijah Freeman – proposed by Jenny Winfield. Seconded by Ed Amphlett. 13 members agreed. Elijah introduced himself to members.

Tom Bradley was reappointed as Chair unanimously. Jon Line was accepted unanimously as the new Hall Treasurer.

3. Attendance and Apologies

TB noted apologies and attendance – see above.

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4.Minutes of the Previous AGM

The minutes of the meeting held on 1st October 2025 were approved and accepted. 13 members in favour.

5. Annual accounts and report

TB presented the annual report to members and made specific reference to the hard work of the staff, Trustees and Volunteers at the Hall. TB answered questions from members, specifically regarding plans for the new proscenium and curtains.

Donald Davies pointed out that the Hall's articles of association were not available to view on the website. Donald also pointed out that on p.3 of the accounts the date "2023" should say "2032". David Thomas pointed out some words were missing from p.5 and a few other pages. David said it should state "Community Association" of similar then change the pronoun to "we". AP said she would rectify these issues.

Jenny Winfield expressed her appreciation and thanks to the Trustees and volunteers at the Hall for their dedication and hard work throughout the previous year.

Ed Amphlett pointed out that the Bristol City Council logo was no longer relevant on the front cover of the accounts. Jenny Winfield said the Association logo would be more appropriate. AP said she would change this. TB said perhaps the BCC logo could be made smaller but still appear on the cover in recognition of the Council's continued involvement with the Hall at present.

Theresa Flanagan spoke about the current involvement of Bristol Energy Network with regard to making the Hall more energy efficient, in particular the successful application to secure a grant for this work.

Janet Wilson stressed the importance of recruiting more trustees for the Hall in order to maintain and sustain it for the future. Janet was sadly unable to commit to this herself due to other time pressures and responsibilities.

With the above corrections in mind the Annual Report was proposed to be accepted by Jenny Winfield and seconded by Theresa Flanagan. Unanimously accepted by 18 members.

6. Treasurer's Report Jl summarised the 2025/26 accounts. The report was discussed by members and accepted unanimously.

Meeting concluded at 7.50pm.

Date and Time of Next AGM: Wednesday 6th October 2027 at 7pm